

NO : CBSE/1730627/IS-02300-2526/2025-26/

Dated: 10/09/2024

**The Manager,  
EMMANUEL MISSION SEC SCHOOL BEAWAR AJMER RAJ  
EMMANUEL MISSION SEC SCHOOL,BALAD ROAD,BEAWAR  
RAJASTHAN,AJMER, 305901  
(M: 0-9413041900)**

**SUBJECT: REGARDING REQUEST OF SCHOOL FOR ENHANCEMENT OF SECTIONS -  
REG.**

Sir/Madam,

This is with reference to school application No.-IS-02300-2526 dt. on the subject cited above.

Sl. No.	GENERAL CONDITIONS
1.	The total number of section of the school shall be restricted to 32 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2.	Compliance of the points no. 1 to 1 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken.
Sl. No.	CONDITIONS FOR COMPLIANCE
1	<ol style="list-style-type: none"> <li>1. School has to upload List of additional teachers along with name, designation and qualification must be provided as per affiliation by laws (The pupil teachers' ratio should not exceed 30:1 in the school. In addition to this there must be 1.5 teachers per section, excluding principal, physical education teacher and counsellor, to teach various subjects.)</li> <li>2. For class rooms of size less than 500 sq feet the enrollment shall be restricted to <b>0.08 X size of class rooms in sq feet.</b></li> <li>3. <b>Above certificate has to be uploaded on the Mandatory Public Disclosure Link and also emailed to cbse.aff@nic.in. The school must never remove this certificate from the Mandatory Public Disclosure Link.</b></li> <li>4. <b>The school authority must ensure that all the updated mandatory documents are uploaded on the Mandatory Public Disclosure Section on the school website, strictly as per Appendix-IX Circular No. 09/2021 dated 21.05.2021. After uploading the this certificate on Mandatory Public Disclosure Link , School has never to delete this certificate from the MPD.</b></li> </ol>

In this connection, I am directed to convey approval of the Board to permit increase of sections in the school and subject to strict adherence to the other provisions of Affiliation and Examination Bye-Laws of the Board & appendix V of Affiliation Bye-Laws as well as the following specific conditions:

1. The school is permitted to run ( ) total number of sections. In case of Senior Secondary level 1/3rd of the total sections permitted can be run in Class XI & XII.
2. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.

3. The school is required to renew Water & Health Sanitation, Building Safety and Fire Safety certificates on regular basis.
4. The school will ensure adequate teaching staff and other physical facilities in the school for the smooth functioning with its enrolment.
5. The school will adhere to Rule 14.12 of Affiliation Bye laws of the Board and maintain optimum strength of 40 students in a section.
6. This approval will be subject to final outcome of any legal case/ litigation and any other issues arising out of shifting of school or otherwise and CBSE shall not be responsible for any dispute/legal issue arising out of increase in sections.
7. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

**“The school shall possess valid fire safety certificate, Building safety certificate and Water and Sanitation Certificate alongwith other essential documents during functioning of the school which shall be renewed from time to time as per norms”.**

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**